



**Central Okanagan
Public Schools**
Together We Learn

BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August, and the third Wednesday in March and the second Wednesday in December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledged that this meeting was being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, September 27, 2017
TIME: 6:00 pm
LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C. V1X 5X7

Attending:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman (*joined the meeting via teleconference at 7:13 pm*)
Trustee L. Mossman
Trustee L. Tiede

Staff:

K. Kaardal, Superintendent of Schools/CEO
L. Paul, Secretary-Treasurer (*absent*)
E. Sadlowski, Assistant Secretary-Treasurer
T. Beaudry, Deputy Superintendent
H. Wendt, Executive Assistant (*Recorder*)

Partner Group Representatives Attending:

COPAC	Sarah Shakespeare, President (<i>arrived at 7:00 pm</i>)
	Adam Clarke, Treasurer
COPVPA	Mike Kormany, Treasurer
COTA	Susan Bauhart, President
CUPE	David Tether, President
DSC	No representative

ORDER

The meeting was called to order at 6:03 pm.

APPOINTMENT OF ACTING SECRETARY-TREASURER

Main

17P-099 MOVED by Trustee Mossman, SECONDED by Trustee Fraser,
THAT: In the absence of the Secretary-Treasurer, the Board appoint Eileen Sadlowski, Assistant Secretary-Treasurer, as the Acting Secretary-Treasurer for the Public Board Meeting of September 27, 2017.
CARRIED

AGENDA

Additions/Amendments/Deletions

Add:	Recognition/Presentations	4.2	Presentation: Pearson Road Elementary School Family HUB (Material for Scheduled Item – Provided by the HUB)
Add:	Recognition/Presentations	4.6	Kelowna's Healthy City Strategy Partnership Invitation (Material for Scheduled Item)
Add:	Action Items	8.1	Kelowna's Healthy City Strategy Partnership Invitation (Material for Scheduled Item)
Add:	Action Items	8.3	Rutland Middle School Project Development Report (PDR) - Update (Material for Scheduled Item)

Main

17P-100

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Agenda for the September 27, 2017 Public Board Meeting be adopted as distributed.

CARRIED

MINUTES

Public Board Meeting – September 13, 2017

The Board Chair noted that the COTA President has indicated she will provide an amendment to the Minutes via email in respect to her comments noted (page 3 – *Public Question/Comment Period*).

Main

17P-101

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Minutes of the Public Board Meeting of September 13, 2017 be adopted as amended with the inclusion of the COTA President's amended comments.

CARRIED

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

Operations Department

Mitch Van Aller, Director of Operations, introduced the Operations staff attending the meeting this evening:

- David Widdis, Planning Manager
- Harold Schock, Energy and Sustainability Manager
- Michael Daley, Grounds Coordinator
- Troy Koski, Maintenance Coordinator
- Eunice Hoekstra, Custodial Manager
- Ken Chute, Recoverable Coordinator

and extended appreciation to those individuals present at the meeting, and to all of the other employees in the Operations Department, for their support, dedication and hard work. The Director of Operations provided an overview of the department which includes transportation, custodial services, energy management, grounds, safety and maintenance.

The Board extended appreciation to the Operations department for their diligence and support in delivering the requirements for staff and students in Central Okanagan Public Schools.

CUPE President, David Tether, expressed his appreciation to the CUPE members for the work accomplished including providing 59 additional classroom spaces along with the usual summer

maintenance of grounds and facilities. Due to their hard work dealing with floods, providing places in which those displaced by fires could safely be housed, and getting classroom space ready for the start of school. All classrooms were ready on September 5th including A.S. Matheson Elementary School which had flooded over the Labour Day long weekend. The CUPE President also extended appreciation to management and his COTA colleagues for their support.

The Board and the Superintendent of Schools/CEO also extended recognition for the diligent and crucial efforts of the Operations Department during a very busy summer season.

Kindness Boomerang

Okanagan Mission Secondary School Principal, Bruce McKay introduced grade 12 student, Sydney Ingram. The *Kindness Boomerang* video was presented to the Board. Mr. McKay and Ms. Ingram spoke of the science of kindness and how showing the video at the Opening Assembly this school year has been an activator to students and has set a positive tone for the year. The *Kindness Boomerang* reflects what the school embodies and serves as a reminder to show kindness each and every day.

RECOGNITION/PRESENTATION/DELEGATIONS

Introductions of New Principals/Vice-Principals and COSBO Members

The Board recognized and welcomed the following Vice-Principals and COSBO staff members to their new positions within the District.

- Heidi Kubin, Acting Vice-Principal at KLO Middle School
- Laurie Fraser, Acting Vice-Principal, Shannon Lake Elementary School
- Bryce Owens, Vice-Principal at Casorso Elementary School
- Robbie Franklin, Vice-Principal at Glenrosa Middle School
- Eva Shen, International Education Homestay Coordinator
- Eunice Hoekstra-de Hek, Custodial Manager

Presentation: Pearson Road Elementary School Family HUB

Assistant Superintendent Jon Rever introduced Ellen Boelcke, Executive Director Kelowna Community Resources, Sherre Gelinis, Family Services, Kelowna Community Resources, and Rich Chapman, HUB Facilitator. Information was circulated to the Board containing the annual report, October calendar and a pamphlet highlighting the HUB's services. The Executive Director outlined the activities during the past year noting over 4,000 people have come through the HUB's door seeking information or support. Twenty community organizations are aligned with the HUB to provide support to families. Over 890 referrals were made to these service providers and some of the agencies/providers offer programs within the HUB.

The HUB Facilitator captured the success of the HUB and what it has meant to many families. Making connections with families and providing support and assistance is a key component in the work the HUB does.

The Superintendent of Schools/CEO advised it is important to understand that the HUB provides services to families throughout the entire Central Okanagan region.

Orange Shirt Day – Saturday, September 30, 2017

Orange Shirt Day takes place on Saturday, September 30, 2017. As this is a day on which schools are closed, the Board Chair made the following Declaration:

The Central Okanagan Board of Education declares Friday, September 29, 2017 as "Orange Shirt Day" in Central Okanagan Public Schools.

International Walk to School Day – Wednesday, October 4, 2017

The Board Chair made the following Declaration:

The Central Okanagan Board of Education declares Wednesday, October 4, 2017 as "International Walk to School Day" in Central Okanagan Public Schools.

World Teachers' Day, Thursday October 5, 2017

The Board Chair reflected on the positive influence many teachers have made on their students on a world-wide level. Skills and competencies have assisted learners of all ages. The Board Chair made the following Declaration:

The Central Okanagan Board of Education declares Thursday, October 5, 2017 as "World Teachers Day" in Central Okanagan Public Schools.

6:52 pm: The meeting was recessed.

7:00 pm: The meeting was reconvened.

7:00 pm: The COPAC President joined the meeting.

Presentation: School Opening Report Part 2

The Superintendent of Schools/CEO presented Part 2 of the School Opening Report. It was noted that as of September 22, 2017, 22,502 students were enrolled in Central Okanagan Public Schools and that this is an increase of 259 students over last school year but 173 students less than projection. Enrolment in secondary, middle and elementary schools was outlined and it was also noted that 466, compared to 588 students last school year, are enrolled in alternate programs. This number is expected to increase by September 30, 2017, which is when the provincial enrolment count will be undertaken.

French Immersion enrolment continues to increase (2,575 students compared to 2,485 last school year), and the District's newest program at École Dr. Knox Middle School has had a smooth start to the year with 70 students enrolled. French Immersion students and staff have been welcomed into the larger École Dr. Knox Middle School community with positive feedback being shared.

The Superintendent of Schools/CEO noted a survey requesting names for the new middle school in Okanagan Mission has seen a significant number of responses with the survey closing this Friday.

The Superintendent of Schools/CEO confirmed this presentation will be posted to the District's website.

The Board discussed the busing of students who attend French Immersion, a program of choice, in their catchment school, compared to students attending French Immersion out-of-catchment. The Ministry of Education's walk limits come into play and the Board indicated this may be a topic for a future Board meeting.

PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

TRUSTEES QUERIES/COMMENTS

Trustee Fraser

Queried the District's policy regarding finding needles on school property.

The Superintendent of Schools/CEO advised a sweep of the grounds is completed by custodial staff and school Administrators prior to the start of school. Schools at which needles are found on a regular basis have security patrolling the area and some also have closed circuit cameras in an effort to deter people leaving drug paraphernalia on school property. Further, students are trained to not touch any needles they find but to report it immediately to the school Administrators.

7:13 pm: Trustee Gorman joined the meeting via teleconference.

ACTION ITEMS

Kelowna's Healthy City Strategy Partnership Invitation

The Superintendent of Schools/CEO noted this is a strategy the City of Kelowna has adopted and the District is being invited to participate.

Main
17P-102

MOVED by Trustee Fraser, SECONDED by Trustee Mossman,
THAT: The request for 'Kelowna's Healthy City Strategy Partnership Invitation' be referred to the Health Promoting Schools Committee for further discussion, recommendation and a further presentation to the Board.
CARRIED

Audited Financial Statements Fiscal Year 2016/2017

Main
17P-103

MOVED by Trustee Cacchioni, SECONDED by Trustee Mossman,
THAT: The Board of Education receive and approve the Audited Financial Statements Fiscal Year 2016/2017, as attached to the Agenda and presented at the September 27, 2017 Public Board Meeting.

Trustee Cacchioni, Chair of the Finance and Legal Committee, provided an overview of discussions that had taken place regarding this matter at the September 20, 2017 Finance and Legal Committee Public Meeting. It was noted that in the opinion of Grant Thornton the financial statements of School District No. 23 (Central Okanagan) for the year ended June 30, 2017 are prepared, in all material respects, in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

The Acting Secretary-Treasurer noted it was a successful fiscal year with a modest surplus being realized. The Statements outline how that surplus is carried forward.

MAIN MOTION 17P-103
CARRIED

Rutland Middle School Project Development Report (PDR) - Update

Trustee Fraser, Chair of the Planning and Facilities Committee, provided an overview of discussions that took place regarding this matter at the September 20, 2017 Planning and Facilities Committee meeting.

In response to queries from the Board, the Superintendent of Schools/CEO noted that as a result of discussions that took place at the Planning and Facilities Committee, a more comprehensive report has been provided. The repurposing of Quigley Elementary is not considered a new school but is new space and a replacement school. The District believes that the proposed PDR is the most prudent route as a result of conversations with colleagues in the Ministry. District staff have followed process, policy and formula and have taken into account future growth in the District. The Ministry asked the District to provide a PDR and the scope of the project is different than the prior PIR because of that growth.

The PDR puts the District's needs in the best possible light and is a submission that will begin the negotiation process with the Ministry. The Board will continue to be fully informed as this process moves forward.

Main
17P-104

MOVED by Trustee Mossman, SECONDED by Trustee Fraser,
THAT: The Board of Education approves that the Rutland Junior Middle School Project Definition Report for a 700 student capacity middle school, for the amount of \$35,903,140 be submitted to the Ministry of Education.
CARRIED

PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

7:44 pm: Trustee Gorman left the meeting.

INFORMATION ITEMS

Superintendent's Emergent Issues

The Superintendent of Schools/CEO had no emergent issues to report.

Central Okanagan Public Schools 2016/2017 Public Sector Executive Compensation Report

The Board reviewed the information provided.

Report to the Finance and Legal Committee – Communication of Audit Results

The Board reviewed the information provided.

License to Occupy – City of West Kelowna

The Acting Secretary-Treasurer noted that the Board, at the Incamera meeting held earlier this afternoon, approved a License to Occupy with the City of West Kelowna for the School District's future school site on Wildhorse Drive.

Summer Projects 2017

Trustee Fraser, Chair of the Planning and Facilities Committee, provided an overview of the discussions that took place at the September 20, 2017 Planning and Facilities Committee meeting regarding this matter.

Level 4 and 5 Field Study Summary

The Board reviewed the information provided.

General Statement – September 13, 2017

The Board reviewed the information provided.

BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS

BOARD CORRESPONDENCE

Sent:

Received: Correspondence Directed to the Board

Summary of Copies of Letters received by the Board

BCSTA, September 21, 2017, regarding Provincial Budget 2017 Update.

BCSTA, September 22, 2017, regarding Message of Support for SOGI Policies and Initiatives.

Main

17P-105

MOVED by Trustee Butler, SECONDED by Trustee Mossman,

THAT: At the September 27, 2017 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

The Board extended its appreciation to the Operations department and all its staff for their exemplary work this past summer ensuring schools were ready for students and staff.

The Superintendent of Schools/CEO noted he had the opportunity to attend a showing at the Kelowna Art Gallery highlighting the *Elder Artists in Classrooms Project* including the works of students who had the opportunity to work with and be inspired by seven Elder artists. Work of the Elders are also shown and the work is inspiring.

The Superintendent of Schools/CEO provided a reminder that the first COPAC meeting of this school year is scheduled to take place Monday, October 2, 2017.

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BCPSEA 2017 Fall Symposium

Date: Thursday, November 2 and Friday, November 3, 2017

Location: Vancouver, BC

BC SCHOOL TRUSTEES ASSOCIATION

Thompson Okanagan Branch BCSTA Meeting

Date: Friday, October 13 and Saturday, October 14, 2017

Location: Revelstoke, BC

Ministry of Education BCSTA Third Annual 2017 Partner Liaison Meeting

Date: Wednesday, October 25, 2017

Location: Richmond, BC

BCSTA Meeting of Board Chairs

Date: Thursday, October 26, 2017

Location: Richmond, BC

BCSTA Provincial Council Meeting

Date: Friday, October 27 and Saturday, October 28, 2017

Location: Vancouver, BC

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting

Wednesday, October 11, 2017 at 6:00 p.m., School Board Office

Regular Public Board Meeting (**Cancelled**)

Wednesday, October 25, 2017

Regular Public Board Meeting

Wednesday, November 8, 2017 at 6:00 p.m., School Board Office

BOARD STANDING COMMITTEE MEETINGS

Policy

Wednesday, October 4, 2017 at 4:00 pm

Education and Student Services

Wednesday, October 4, 2017 at 6:00 pm

BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS

NOTICES OF MOTION

ITEMS FOR A FUTURE AGENDA

- *Naming of the new Okanagan Mission Middle School*

ADJOURNMENT: The Chairperson adjourned the meeting at 7:52 pm.

Chairperson

Secretary-Treasurer