

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: May 15, 2019

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

In Attendance:

Board Attendees:

Trustee J. Fraser, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee C. Desrosiers, Committee Member
Trustee M. Baxter

In Attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer
M. Van Aller, Director of Operations
S. Kamstra, Assistant Director of Operations
D. Widdis, Planning Manager
M. DesRochers, Executive Assistant (*Recorder*)

Absent:

T. Beaudry, Deputy Superintendent

Partner Group Representation:

COPAC Nicole Garcia, Vice-President
COPVPA Tamalee Middleton, Secretary
COTA Susan Bauhart, President (*arrived at 6:31 pm*)
CUPE Margaret Varga, Vice-President
DSC No Representative

Agenda - Additions/Amendments/Deletions

May 15, 2019 Committee Agenda – approved as presented.

Reports/Matters Arising

April 17, 2019 Committee Report – received as distributed.

Discussion/Action Items

1. 2020-2021 Five Year Capital Plan Submission

The Director of Operations stated that the draft 2020-2021 Five Year Capital Plan Submission was an information item at the April 17, 2019 Planning and Facilities Committee Meeting. As per feedback received at the April 17, 2019 Planning and Facilities Committee Meeting, the project list was revised and is coming forward for approval. Boards of Education are required to submit a Capital Plan to the BC Ministry of Education by June 30, 2019.

Outcome

The Committee recommended that the Board of Education approve the Capital Plan Resolution for the 2020/2021 Capital Plan as outlined on the attached summary, as attached to the Agenda, and presented at the May 15, 2019 Planning and Facilities Committee Meeting.

2. Enhancement Agreement – Rutland Elementary School Playground

The Director of Operations stated that Rutland Elementary School received a \$105,000 grant from the Ministry of Education's Capital Branch for a new playground. Therefore, the Rutland Elementary School Parent Advisory Council (PAC) wishes to enter into an Enhancement Agreement with the Board of Education and has requested to borrow \$40,000 from the District to purchase and install new playground equipment.

A concern regarding PACs taking loans for future parents to repay over a number of years was raised. The Secretary-Treasurer/CFO stated that the majority of the funds for a new playground are received from the Ministry of Education's grant and wouldn't want a school to miss an opportunity to purchase and install a

playground due to lack of time to fundraise the extra funds required. The District has never had an issue collecting funds from PACs to pay down their loan.

The Committee recommended approaching the three identified schools on the Capital Plan to receive future playground upgrades to ensure they have enough time to fundraise.

Outcomes

The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Rutland Elementary School PAC for the purchase and installation of a new playground, as attached to the Agenda, and as presented at the May 15, 2019 Planning and Facilities Committee meeting.

The Committee also recommended that the Board of Education approve a \$40,000 loan be provided to the Rutland Elementary School PAC to assist with the purchase and installation of a new playground, as attached to the Agenda, and as presented at the May 15, 2019 Planning and Facilities Committee meeting.

The Committee Chair asked the Committee if members of the gallery could speak to this agenda item. The Committee agreed.

Becky Ingbritson, Rutland Elementary School PAC President, stated that the school was surprised to hear that they received the playground grant in March and worked quickly to start fundraising. Due to the tight timeline to purchase and install the playground, Rutland Elementary School could not fundraise all the funds required. The parents at Rutland Elementary School are committed to keep fundraising in order to pay off the \$40,000 loan.

Gord Kirsch, Rutland Elementary School Principal, commended the Rutland Elementary School PAC for their fundraising efforts and shared that they missed the deadlines to apply for other possible grants.

3. Enhancement Agreement – Shannon Lake Elementary School

The Director of Operations stated that Shannon Lake Elementary School also received a \$105,000 grant from the Ministry of Education's Capital Branch for a new playground. The Shannon Lake Elementary School Parent Advisory Council (PAC) wishes to enter into an Enhancement Agreement with the Board of Education and has requested to borrow \$50,000 from the District to purchase and install new playground equipment.

The Committee queried if the Ministry of Education is aware that the grants they provide for playground upgrades do not pay for the entire cost to purchase and install new playground equipment.

The Director of Operations stated that he plans to raise this issue with the Capital Branch in late May and is proposing that schools be given two years to spend the funds.

Outcomes

The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Shannon Lake Elementary School PAC for the purchase and installation of a new playground, as attached to the Agenda, and as presented at the May 15, 2019 Planning and Facilities Committee meeting.

The Committee also recommended that the Board of Education approve a \$50,000 loan be provided to the Shannon Elementary School PAC to assist with the purchase and installation of a new playground, as attached to the Agenda, and as presented at the May 15, 2019 Planning and Facilities Committee meeting.

Discussion/Information Items

1. Revisions to Regulation 470R – Transportation Services Management (Regulations) Guiding Principles for Transportation in School District No. 23 (Central Okanagan)

The Director of Operations stated that revisions to *Regulation 470R – Transportation Services Management (Regulations) Guiding Principles for Transportation in School District No. 23 (Central Okanagan)* were required due to the Board's recent approval to change the walk limits for elementary and middle/secondary students as well as an increase to the maximum transportation assistance rate.

The COTA President joined the meeting at 6:31 pm.

2. Letter from the Ministry – Revisions to the Guidelines for Long-Term Facility Plans

The Director of Operations stated that the Ministry of Education will no longer need to approve a school district's Long-Range Facility Plan (LRFP) or expect LRFPs to be evidentiary documents to justify individual project funding requests. Central Okanagan Public Schools will continue to review their Long-Term Facility Plan and update as necessary.

Recommendations to the Board

Future Public Board Meetings

- 2020-2021 Five Year Capital Plan Submission (Action Item)
- Enhancement Agreement – Rutland Elementary School Playground (Action Item)
- Enhancement Agreement – Shannon Lake Elementary School Playground (Action Item)
- Revisions to Regulation 470R – Transportation Services Management (Regulations) Guiding Principles for Transportation in School District No. 23 (Central Okanagan) (Information Item)
- Letter from the Ministry – Revisions to the Guidelines for Long-Term Facility Plans (Information Item)

Items for Future Planning and Facilities Committee Meetings

- School Bus Safety Including: Seat Belts
- Enhancement Agreement - Peachland Elementary School Playground (June 19, 2019)

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report - Final recommendations for naming of Lake Country Middle School - Review of the Long-Term Facility Plan (Info Item)	
January	February	April
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	June	August
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

Meeting Schedule

June 19, 2019 at 6:00 pm

August 21, 2019 at 4:00 pm (TBC)
September 18, 2019 at 6:00 pm

October 16, 2019 at 6:00 pm
November 20, 2019 at 6:00 pm

Questions - Please Contact:

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Julia Fraser, Chairperson