

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: November 23, 2016

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held
on the Traditional Territory of the Okanagan People.*

Board Attendees:

Trustee J. Fraser – Chairperson
Trustee R. Cacchioni - Committee Member
Trustee C. Gorman – Committee Member (*arrived at 4:37 pm*)
Trustee M. Baxter
Trustee D. Butler (*Acting Committee Member*)

Staff:

L. Paul, Secretary-Treasurer (*arrived at 4:45 pm*)
M. Van Aller, Director of Operations
D. Widdis, Planning Manager
K. Kaardal, Superintendent of Schools/CEO
T. Beaudry, Deputy Superintendent (*absent*)
H. Wendt, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Shelley Courtney, President
COPVPA	Cathie Mutter, Secretary
COTA	No representative
CUPE	Dick Beetlestone, Operations Shop Steward
DSC	No representative

Agenda - Additions/Amendments/Deletions

Trustee Butler was appointed Acting Committee Member until the arrival of Trustee Gorman.

Add: Information Item 7.3 – Correspondence from G. Farkas, Assistant Deputy Minister, November 22, 2016, regarding Rural Education Engagement (New Item)

November 23, 2016 Agenda – approved as amended.

Reports/Matters Arising

September 21, 2016 Committee Report - received as distributed.

Discussion/Action Items

1. City of Kelowna Statutory Right-of-Way for Dr. Knox Middle School

The Director of Operations outlined his report and noted the City of Kelowna requires access to the portion of the property in order to maintain the retention pond.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw 137, and that School District No. 23 (Central Okanagan) Property Bylaw 137 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted the 30th day of November, 2016, and that the Board grant approval for registration of a Statutory Right-of-Way in favour of the City of Kelowna on Lot A, Section 4, Township 23, Osoyoos Division Yale District, Plan KAP85548.

2. Annual Integrated Pest Management Report

The Director of Operations outlined his annual report noting the maintenance and project work of the Grounds Department Integrated Pest Management program.

Outcome

The Committee recommended that the Board of Education accept the Annual Integrated Pest Management Report required in Board Policy 620 – Integrated Pest Management (IPM).

Information Items

1. Review of Long-Term-Facility Plan

The Director of Operations noted the Long-Term Facility Plan (LTFP) was adopted in December 2012.

4:37 pm: Trustee Gorman joined the Meeting and assumed his responsibility as a Committee Member.

In response to queries from the Committee, the Planning Manager advised the overall growth noted in the LTFP is still relevant. No studies have been done to date regarding the potential number of homes that may be built in the Crawford Estates area should existing roads be modified. Regarding the number of portables in the LTFP, the Planning Manager advised an annual assessment and evaluation takes place to ensure they are being thoughtfully and strategically utilized in line with projected enrolment.

4:45 pm: The Secretary-Treasurer joined the Meeting.

The Committee discussed whether the LTFP, which is uploaded to the District's website, should be reviewed and updated more frequently, particularly when referencing specific schools. The Secretary-Treasurer advised the LTFP has a 10-year lifespan and an annual review allows for the information to be reviewed by the Committee. The Director of Operations confirmed the five-year capital plan is supported by the 10-year LTFP. Physical progress with respect to building facilities will take place before updating the LTFP.

2. Inventory of Modular and Portable Structures

The Director of Operations advised the District's Modular/Portable inventory has been submitted to the Ministry of Education. The District has 88 portables: 67 of which are in use as classrooms with the remainder not in use or in storage. Of the 15 modular units, all are in use.

3. Correspondence from G. Farkas, Assistant Deputy Minister, November 22, 2016, regarding Rural Education Engagement

The Ministry of Education is seeking public engagement and the online discussion forum is open to anyone to view and provide input.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

November 30, 2016:

- City of Kelowna Statutory Right-of-Way for Dr. Knox Middle School.

December 14, 2016:

- Annual Integrated Pest Management Report

Items for Future Planning and Facilities Committee Meetings

- Project Identification Report – Westside
- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)

October	November	January
- Annual Integrated Pest Management Report - Long Term Facility Plan	- Review of the Long-Term Facility Plan (<i>Info Item</i>)	- Planning and Facilities Committee – Review of Mandate, Purpose and Function
February	April	May
- Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG - Energy & Sustainability Presentation	- Transportation – Additional Service Routes
June		

Meeting Schedule

2017 Committee Meeting dates are to be determined.

Questions - Please Contact:

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Julia Fraser, Chairperson