



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August and the fourth Wednesday in March and December, at the School Board Office, at 6:00 PM.)

**DATE:** Wednesday April 23, 2014  
**TIME:** 6:00 PM  
**LOCATION:** School Board Office  
1940 Underhill St.  
Kelowna, B.C. V1X 5X7

Attending:

**Board of Education:**

Trustee M. Baxter (Chairperson)  
Trustee D. Butler  
Trustee J. Brinkerhoff  
Trustee R. Cacchioni  
Trustee J. Fraser (*absent*)  
Trustee C. Gorman (*via teleconference*)  
Trustee M. Pendharkar

**Staff:**

H. Gloster, Superintendent  
L. Paul, Secretary-Treasurer  
T. Beaudry, Assistant Superintendent  
B. Bertram, Executive Assistant (Recorder)

**Partner Group Representatives Attending:**

COPAC	Marnie Janzen, Vice President, and Shaun Bos, Past President
COPVA	Brenda Kirsch, Secretary
COTA	Susan Bauhart, President, and April Smith, First Vice-President
CUPE	Wendy Johnson, President
DSC	George Walker, Co-President

**ORDER**

The meeting was called to order at 6:02 p.m.

**AGENDA**

Additions/Amendments/Deletions

Add:	Action Item	6.10	Trustee Absence from Board Meetings - School Act ( <i>New item</i> )
Add:	Action Item	6.11	Appointment of Acting Chair - Planning and Facilities Committee ( <i>New item</i> )
Add:	BC School Trustees Association - AGM Item	13.1.2	BCSTA Provincial Council Meeting - April 27, 2014, 9:00 am - Agenda Action Item: BCSTA 2014/2015 Draft Budget Options ( <i>New item</i> )

*Main*

14P-066      MOVED by Trustee Pendharkar, SECONDED by Trustee Brinkerhoff,  
**THAT: The Agenda for April 23, 2014 be adopted as amended.**  
**CARRIED**

**MINUTES**

**Public Board Meeting – April 9, 2014**

*Main*

14P-067      MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Minutes of the Public Board Meeting of April 9, 2014 be adopted as distributed.**  
**CARRIED**

## RECOGNITION/ PRESENTATION/DELEGATIONS

### **Declaration: “National Day of Mourning – April 28, 2014”**

The Board Chair made the following Declaration:

The Central Okanagan Board of Education declares April 28, 2014 as a Day of Mourning in the Central Okanagan School District and observes a moment of silence to honour those workers who have been hurt or who have lost their lives in the course of doing their work.

The National Day of Mourning will be observed on April 28<sup>th</sup> at 11:45 am at the Dease Road Operations Facility. Flags will be lowered to half-mast followed by a moment of silence.

## PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

## TRUSTEES QUERIES/COMMENTS

## ACTION ITEMS

### **Central Okanagan School District Instructional Leadership Team Program Review - Level 1**

*Main*  
14P-068

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Board of Education approve the Central Okanagan School District Instructional Leadership Team Program Review - Level 1, as attached to the agenda and as presented at the April 23, 2014 Public Board Meeting.**

Several recommendations included in the review of the Instructional Leadership Team Program will be acted upon immediately, while others will be implemented over a set timeline. District program reviews are typically carried out on a three-year cycle, providing the Board with the opportunity to review all District programs during their term in office.

**MAIN 14P-068  
CARRIED**

### **Board/Authority Authorized (BAA) Course Proposal - Human Kinetics 11 (Mount Boucherie Secondary School)**

The Assistant Superintendent provided background information on Board/Authority Authorized (BAA) Courses which are developed at the school level after interest by students and/or teachers is expressed. BAA Courses must follow specific criteria and, once approved by the Board, become a credit course for students in the School District.

*Main*  
14P-069

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Human Kinetics 11 (Mount Boucherie Secondary School), as attached to the agenda and as presented at the April 23, 2014 Public Board Meeting.**  
**CARRIED**

**Board/Authority Authorized (BAA) Course Proposal - La Culture Française 12 (Kelowna Secondary School)**

Trustee Butler, Chair of the Education and Student Services Committee, provided information on the BAA Course Proposal as discussed at the committee level.

Main  
14P-070

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,  
**THAT: The Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - La Culture Française 12 (Kelowna Secondary School), as attached to the agenda and as presented at the April 23, 2014 Public Board Meeting.**  
**CARRIED**

**Board/Authority Authorized (BAA) Course Proposal - Maker Design 11 (Kelowna Secondary School)**

Main  
14P-071

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Maker Design 11 (Kelowna Secondary School), as attached to the agenda and as presented at the April 23, 2014 Public Board Meeting.**  
**CARRIED**

**Capital Project Bylaw No. 126746 - 2014/2015 Annual Facility Grant**

Main  
14P-072

MOVED by Trustee Brinkerhoff, SECONDED by Trustee Butler,  
**THAT: At the April 23, 2014 Public Board Meeting, the Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 126746 - 2014/2015 Annual Facility Grant (as attached to the agenda).**  
**CARRIED**

Main  
14P-073

MOVED by Trustee Brinkerhoff, SECONDED by Trustee Butler,  
**THAT: School District No. 23 Capital Project Bylaw No. 126746 – 2014/2015 Annual Facility Grant, in the amount of \$3,078,486, be read a first, second and third time, passed and adopted the 23<sup>rd</sup> day of April, 2014.**  
**CARRIED**

**Trustee Indemnity for the 2014/2015 Fiscal Year**

Setting the Trustee Indemnity for the 2014/2015 Fiscal Year was referred to the Board of Education by the Finance and Legal Committee at the April 16, 2014 public meeting. Trustees discussed Policy 160 - Finance and Legal Committee, which states that the Committee will “Recommend to the Board the annual authorization of trustee indemnity during the preliminary budget process”.

Main  
14P-074

MOVED by Trustee Gorman, SECONDED by Trustee Brinkerhoff,  
**THAT: The Trustee Indemnity for the 2014/2015 Fiscal Year be referred to the Finance and Legal Committee for review.**  
**CARRIED**  
**OPPOSED: Trustee Cacchioni, Trustee Pendharkar**

**Central Okanagan School District 2014/2015 Preliminary Budget Proposal**  
**– Superintendent's Budget Recommendations**

Trustee Cacchioni, Chair of the Finance and Legal Committee, reviewed the Superintendent's Budget Recommendations as discussed at the committee level.

*Main*  
14P-075

- MOVED by Trustee Cacchioni, SECONDED by Trustee Gorman,  
**THAT: The Board of Education approve the following decisions pertaining to the 2014-2015 Preliminary School District Budget:**
- 1. \$250,000 be removed from the District's Technology Budget.**
  - 2. \$50,000 be removed from the Directors, Assistant Superintendent and Superintendent Discretionary Budgets.**
  - 3. \$50,000 be removed from the Hollywood Road/Learning Centre Budgets.**
  - 4. \$120,000 be removed from the Operations Department Budget.**
  - 5. \$500,000 be removed from the resource allocation to schools.**
  - 6. \$1,300,000 be removed from the per pupil funding level to schools.**
  - 7. \$180,000 be eliminated from budget increases for inflation.**
  - 8. \$400,000 be applied from the expected Ministry Holdback distribution from the Spring of 2014.**
  - 9. \$1,200,000 (which is 50% of the projected Ministry Holdback for 2014-2015) be applied to the budget.**
  - 10. \$23,000 be generated through a 5% increase in the rental fees to user groups.**

The Board discussed the budget recommendations and their impact on students. Recommendation No. 5 (*\$500,000 be removed from the resource allocation to schools*) represents a .004% reduction to school budgets and Recommendation No. 6 (*\$1,300,000 be removed from the per pupil funding level to schools*) represents a reduction of 1.1% to school budgets. This could translate into a reduction in terms of COTA and CUPE staff; however, principals may use school-based funding to supplement their staffing requirements. The total impact will not be known until all school staffing is in place for September 2014. Each recommendation will have an impact which will vary from school to school.

Trustees reviewed the recommendation that 50% of the projected Ministry Holdback for 2014-2015 be applied to the budget (Recommendation No. 9).

*Amendment*  
14P-076

MOVED by Trustee Butler, SECONDED by Trustee Gorman,  
**Amend Recommendation No. 9 to read:**  
**\$1,200,000 from the projected 2013-2014 surplus be applied to the budget.**

*Sub Amendment*  
14P-077

MOVED by Trustee Cacchioni, SECONDED by Trustee Pendharkar,  
**Amend Recommendation No. 9 to read:**  
**\$600,000 from the projected 2013-2014 surplus and \$600,000 from the projected Ministry Holdback for 2014-2015 be applied to the budget.**

**SUB AMENDMENT 14P-077**

**FAILED**

**OPPOSED: Trustee Baxter, Trustee Brinkerhoff, Trustee Butler, Trustee Gorman, Trustee Pendharkar**

**AMENDMENT 14P-076**

**CARRIED**

**OPPOSED: Trustee Cacchioni, Trustee Pendharkar**

**MAIN 14P-075 AS AMENDED BY AMENDMENT 14P-076**

**THAT: The Board of Education approve the following decisions pertaining to the 2014-2015 Preliminary School District Budget:**

- 1. \$250,000 be removed from the District's Technology Budget.**
- 2. \$50,000 be removed from the Directors, Assistant Superintendent and Superintendent Discretionary Budgets.**
- 3. \$50,000 be removed from the Hollywood Road/Learning Centre Budgets.**
- 4. \$120,000 be removed from the Operations Department Budget.**
- 5. \$500,000 be removed from the resource allocation to schools.**
- 6. \$1,300,000 be removed from the per pupil funding level to schools.**
- 7. \$180,000 be eliminated from budget increases for inflation.**
- 8. \$400,000 be applied from the expected Ministry Holdback distribution from the Spring of 2014.**
- 9. \$1,200,000 from the projected 2013-2014 surplus be applied to the budget.**
- 10. \$23,000 be generated through a 5% increase in the rental fees to user groups.**

**CARRIED**

The Board agreed to write the Minister of Education regarding the expectation that Districts will use any surplus funds to share the cost of capital projects, and to express concern regarding education funding. This item will be sent to the Coordinating Committee for placement on a future Public Board Meeting.

**Aboriginal Education Council Request to Share the Cost of the Aboriginal Education Program Resource Teacher**

*Main*  
14P-078

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: The request from the Aboriginal Education Council to share the cost of the Aboriginal Education Program Resource Teacher be referred to the Secretary-Treasurer for further review and recommendation.**

**CARRIED**

**Creating Systemic Collaborative Time in the Central Okanagan School District**

*Main*  
14P-079

MOVED by Trustee Butler, SECONDED by Trustee Cacchioni,

**THAT: Creating Systemic Collaborative Time in the Central Okanagan School District be tabled to a future Public Board Meeting.**

**CARRIED**

**OPPOSED: Trustee Gorman**

**Trustee Absence from Board Meetings - School Act**

Trustee Fraser has requested a leave of absence. The Board reviewed the requirements of Section 52(2) of the School Act with regard to a Trustee's continuous absence from Board meetings.

*Main*  
14P-080

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,

**THAT: The Board of Education grant Trustee Fraser an extended leave of absence.**

*Amendment*  
14P-081

MOVED by Trustee Pendharkar,

**THAT: The Board of Education grant Trustee Fraser an extended leave of absence until August 31, 2014.**

**NO SECONDER**

**NO DEBATE**

**MAIN 14P-080**

**CARRIED**

**OPPOSED: Trustee Pendharkar**

The Board discussed the Trustee honorarium as outlined in Policy 130 - Trustee Absence/Disqualification.

**Appointment of Acting Chair - Planning and Facilities Committee**

Trustee Butler nominated Trustee Brinkerhoff.

Trustee Cacchioni advised that, although not a member of the Planning and Facilities Committee, Trustee Gorman wished to be considered for the position of Acting Chair. Trustees discussed the eligibility of a non committee member becoming Acting Chair. Trustee Gorman withdrew his request.

Trustee Brinkerhoff accepted the nomination.  
No further nominations were received.

**Trustee Brinkerhoff** was appointed Planning and Facilities Committee Acting Chair.

**Trustee Gorman** was appointed Planning and Facilities Committee Acting Committee Member.

**PUBLIC QUESTION/COMMENT PERIOD**

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

The COTA President expressed concern that approved budget recommendations 5 and 6 (that \$500,000 be removed from the resource allocation to schools, and \$1,300,000 be removed from the per pupil funding level to schools) would have an immediate impact on service to students.

**INFORMATION ITEMS**

**Superintendent's Emergent Issues**

The Superintendent had no emergent issues.

**Dual Credit Programs in Partnership with Okanagan College**

The Board reviewed the information provided. The Superintendent will seek clarification for the sentence on the Early College Program document that states "*Early College students will reflect and value the ethnic diversity of the district*".

**Joint Educational Change Committee (JECC)**

The Board reviewed the information provided.

**Field Trips 2013/2014**

The Board reviewed the information provided.

**General Statements**

## BOARD/DISTRICT COMMITTEE REPORTS

### BOARD CORRESPONDENCE

**Sent:** T. Hergott, April 9, 2014, Email from the Board Chair in response to the request to form the Mar Jok Elementary School Parent Advisory Council.

**Received:** **Correspondence Directed to the Board**

#### **Summary of Copies of Letters received by the Board**

SD No. 57 (Prince George), March 3, 2014, to the Premier, the Minister of Education, local area MLAs and Partner Groups, and all BC Boards of Education, expressing disappointment that the 2014 budget did not prioritize or provide additional funding to public education.

SD No. 57 (Prince George), March 4, 2014, to the Minister of Education, local area MLAs and Partner Groups, and all BC Boards of Education, regarding endorsement of the BCSTA “Stability for Students Action Plan”.

Vancouver Island School Trustees’ Association, March 27, 2014, to the Minister of Education and all BC Boards of Education, regarding the Ministry’s lack of interest in exploring and supporting the benefits of the *openStudent* student information system developed by the Saanich School District in collaboration with BC public schools.

SD No. 27 (Cariboo-Chilcotin), April 1, 2014, to the Minister of Education and all BC Boards of Education, expressing support for the BCSTA “Stability for Students Action Plan”.

SD No. 53 (Okanagan Similkameen), April 10, 2014, to the Minister of Education and all BC Boards of Education, expressing support for the BCSTA “Stability for Students Action Plan”.

SD No. 61 (Greater Victoria), April 15, 2014, to the Minister of Education, local area MLAs and Partner Groups, and all BC Boards of Education, regarding capital/seismic project cost sharing.

*Main*

14P-082

MOVED by Trustee Pendharkar, SECONDED by Trustee Butler,

**THAT: At the April 23, 2014 Public Board Meeting, the Board receive the correspondence listed above.**

**CARRIED**

### ITEMS REQUIRING SPECIAL MENTION

### BC PUBLIC SCHOOL EMPLOYERS’ ASSOCIATION

## BC SCHOOL TRUSTEES ASSOCIATION

### **BCSTA AGM**

Date: April 24 - 27, 2014

Location: Vancouver

### **AGM 2014 Extraordinary Motions**

<https://dsweb.bcsta.org/docushare/dsweb/Get/Document-74929/2014%20AGM%20Motions.pdf>

### **BCSTA Provincial Council Meeting - April 27, 2014, 9:00 am - Agenda Action Item: BCSTA 2014/2015 Draft Budget Options**

Trustees discussed the two draft budget options provided.

*Main*

14P-083

MOVED by Trustee Pendharkar, SECONDED by Trustee Butler,

**THAT: The Board of Education support Draft Budget Option No. 2 (That Provincial Council approve the 2014/2015 BCSTA Budget with member fees increased by a cost-of-living adjustment).**

**CARRIED**

**ABSTAINED: Trustee Cacchioni**

## **FUTURE MEETINGS**

### **REGULARLY SCHEDULED BOARD MEETINGS**

Regular Public Board Meeting

Wednesday, May 14, 2014, at 6:00 pm, School Board Office

Regular Public Board Meeting

Wednesday, May 28, 2014, at 6:00 pm, School Board Office

### **BOARD STANDING COMMITTEE MEETINGS**

Human Resources and Staff Services

Wednesday, May 7, 2014 at 3:00 pm at the School Board Office

General Affairs

Wednesday, May 7, 2014 at 4:30 pm at the School Board Office

Education and Student Services

Wednesday, May 7, 2014 at 6:30 pm at the School Board Office

### **BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS**

Board of Education Meeting with Okanagan College Board of Governors

DATE: Tuesday, April 29, 2014

Board of Education Meeting with City of Kelowna Mayor and Council

DATE: Wednesday, April 30, 2014

Board of Education Meeting with District of Lake Country Mayor and Council

DATE: Monday, May 5, 2014

Board of Education Meeting with District of Peachland Mayor and Council

DATE: Tuesday, June 24, 2014



## NOTICES OF MOTION

### ITEMS FOR A FUTURE AGENDA

- Board Correspondence to the Minister of Education regarding the expectation that Districts will use any surplus funds to share the cost of capital projects, and to express concern regarding education funding (*referred to the Coordinating Committee*)
- Creating Systemic Collaborative Time in the Central Okanagan School District (*tabled to a future Public Board Meeting*)
- Aboriginal Education Council request to share the cost of the Aboriginal Education Program Resource Teacher (*referred to the Secretary-Treasurer for a future Public Board Meeting*)
- Trustee Indemnity for the 2014/2015 Fiscal Year (*referred to the Finance and Legal Committee*)

**ADJOURNMENT:** The Chairperson adjourned the meeting at 7:31 pm.

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Chairperson

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Secretary-Treasurer